



DONALD R. GREBIEN  
MAYOR

EXECUTIVE CHAMBER  
CITY OF PAWTUCKET, RHODE ISLAND

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May 15, 2017

The Honorable Members  
of the Pawtucket City Council  
137 Roosevelt Avenue  
Pawtucket, RI 02860

Dear Honorable Members:

It is with great pleasure that I write to inform you that the Administration has identified and selected a highly experienced and qualified Director of Commerce, Jeanne Boyle. I along with members of our leadership team, are impressed by her experience and knowledge of the Blackstone Valley and state-wide economic development opportunities.

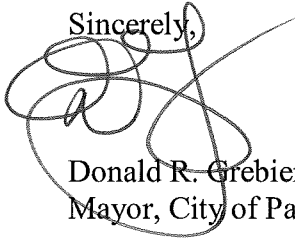
Ms. Boyle has served as the Director of Planning for the City of East Providence for the past twenty seven years. During that time she also served as the Executive Director for the East Providence Waterfront Development Commission, and during a period of transition, as the Acting City Manager. Under her leadership East Providence and their Planning Department have received recognition from the American Planning Association, New England Environmental Business Council and the State of Rhode Island. Ms. Boyle is a graduate of Williams College, New York University Graduate School of Public Administration, and participated in the Harvard Kennedy School's Executive Education Program. She serves on numerous professional boards and committees and is a recipient of RIPEC's 2014 Robert M. Goodrich Public Service Award and RI-American Planning Association's Distinguished Leadership Award.

The Director will lead the City's economic development efforts, administer economic development and job creation programs, and assist in the attraction of new businesses and retention of existing businesses. The Director will be working closely with the economic development agencies, business and community organizations, as well as the state and federal government to promote and maximize resources available for economic development efforts. In addition, a major focus will be on an effective marketing strategy to bring awareness and attract businesses to Pawtucket.

With a number of exciting public and private investments, either happening or in the pipeline, now is Pawtucket's time to align these efforts and set the stage for those projects to catalyze others. Ms. Boyle's background and experience will be a great asset to the City as we keep this momentum going and look to attract further development.

I've also enclosed a copy of her resume. Thank you for your support and we look forward introducing Ms. Boyle to you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Donald R. Grebien', is written over the printed name and title.

Donald R. Grebien  
Mayor, City of Pawtucket

Cc: Antonio J. Pires, Director of Administration  
Dylan M. Zelazo, Chief of Staff  
Joanna L'Heureux, Finance Director  
Don Zimmerman, Director of Human Resources

## **Jeanne M. Boyle**

**234 Terrace Avenue  
East Providence, RI 02915  
(401) 580-8332 (mobile)  
jeanneboyle1462@gmail.com**

### **EXPERIENCE:**

1990 to Present

#### **City of East Providence Director of Planning**

- Directs municipal department responsible for long-range planning, capital improvement planning and budgeting, economic development and land use review and permitting. Also responsible for preparation and management of Federal, State and private grants for transportation, recreation, housing and infrastructure improvements. The Community Development program is also part of the Planning Department and administers the federal CDBG program as well as housing rehabilitation programs. Economic development activities include administration of the City's Commercial loan program, micro loan program, tax stabilization program and brownfield loan/grant program.
- The Department acts as staff to a number of local agencies including the Planning Board, Economic Development Commission, Conservation Commission and Historic District Commission.
- The accomplishments of the Department have received recognition from the American Planning Association, New England Environmental Business Council and the State of RI in the areas of environmental planning, renewable energy development, brownfields remediation and redevelopment, affordable housing and the Waterfront District Development Plan.

March 2006 to August 2006

#### **City of East Providence Acting City Manager**

Acting City Manager for a community of approximately 48,000. Responsible for day to day management and operations of all government functions including finance, human resources, public safety, public works and economic development. Reported to the elected City Council and responsible for implementing Council policy directives.

July 2004 to present

#### **City of East Providence East Providence Waterfront Development Commission Executive Director**

Executive Director to the Waterfront Commission which is charged with the redevelopment of the East Providence Waterfront Development District comprising approximately 300 acres of land. The Executive Director acts as staff to the Commission and its sub-committees and is the primary point of contact for potential developers, manages the development permitting process, supervises Commission staff and coordinates activities of Commission consulting professionals.

May 1988 to December 1990

#### **City of East Providence Principal Planner**

Reported to the Director of Planning, responsible for long-range planning, drafting of development regulations, review of development proposals and preparation and administration of grant applications. Primary author of 1990 Development Plan Review ordinance which served as a statewide model for site plan review ordinances.

*June 1984 to May 1988*

**New York City Dept. of Ports, International Trade and Commerce**  
**New York, NY**

***Project Manager***

Project Manager for a municipal economic development agency responsible for development and operation of waterfront facilities. As project manager, responsible for local permitting of a multi-million-dollar expansion of the Red Hook Port Facility in Brooklyn. Also participated in drafting of waterfront mixed-use zoning regulations for NYC waterfront redevelopment areas.

*January 1983 to June 1984*

**New York City Planning Department**  
**Bronx, NY**

***Community Planner- Bronx Office***

Community Planner for a community district in the Bronx with a population of 150,000. Responsible for long-range planning, development review, capital improvement planning. Acted as liaison to citizens Community Board and coordinated with Planning Commission.

*January 1982 to January 1983*

**New York City Planning Department- Technical Review Division**  
**New York, NY**

***Technical Review Analyst***

Performed technical zoning and planning review of development proposals throughout New York City, including Mid-town Manhattan. Named Outstanding Young Planner for the 200-person Planning Department in 1983.

**EDUCATION:**

**2016 Harvard Kennedy School Executive Education Program**  
**Cambridge, MA**

Senior Executives in State and Local Government Certificate

**1982**

**New York University Wagner Graduate School of Public Administration**  
**New York, NY**

City planning

Graduate program in urban planning with an emphasis upon municipal planning and administration. Planning program was within the Robert Wagner Graduate School of Public Administration. Graduate internship included work at the New York City Planning Department Counsel's Office assisting in the drafting of the Mid-Town Manhattan Zoning Regulations.

**1980 Williams College Williamstown, MA**

Bachelor of Arts in History

Recipient of a National Merit Scholarship as well as other merit-based academic scholarships.

**1979 University of Exeter Exeter, Devon, United Kingdom**

One year program in history.

**PROFESSIONAL AFFILIATIONS AND ACTIVITIES:**

- American Planning Association- RI Chapter
- Past president of the RI Chapter of the American Planning Association (APA)
- Past RIAPA Chapter representative to the State Recreation Resources Review Committee.
- Past RIAPA Chapter representative to the RI Transportation Advisory Committee.
- RI Resource Recovery Corporation- Commissioner and Treasurer since 2014

- RI State Planning Council- Member since 2002
- East Providence Arts Council Board Member
- Urban Land Institute member
- East Providence Chamber of Commerce past member of Board of Directors
- Ocean State Business Development Organization past Board member
- Northeast Economic Development Association
- Panelist and presenter at numerous conferences including Build Boston, American Planning Association Regional Conference, Growth Smart RI Conference, Ronald C. Baird Sea Grant Science Symposium
- Guest speaker at URI Graduate Planning Program, Brown University Urban Studies Program, Brown University Environmental Study Program, Brown University Real Estate Development Course

**PROFESSIONAL AWARDS:**

- Recipient of the RIPEC 2014 Robert M. Goodrich Public Service Award
- Recipient of the RIAPA Distinguished Leadership Award
- Recipient of the RIAPA Chapter President's Award for Contributions to the Chapter.